



www.oxmaint.com

Security DVR Maintenance Checklist Video Surveillance Backup

Sample Inspection Report

No	Inspection Item	Status	Remarks
1	Inspect DVR chassis and front panel LEDs	OK / PASS	
2	Ensure power cable is secure and grounded	OK / PASS	
3	Check input from all connected cameras	OK / PASS	
4	Verify video is being recorded continuously	OK / PASS	
5	Test video playback from previous day	OK / PASS	
6	Inspect internal HDD or SSD for errors	OK / PASS	
7	Check backup function to USB or cloud	OK / PASS	
8	Review system event logs	OK / PASS	
9	Check fan operation and system temperature	OK / PASS	
10	Ensure UPS connection and switch-over	OK / PASS	

Signature (Technician): _____

Barcode: |||||