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Forklift Inspection Checklist Daily Pre-Shift Operations

Sample Inspection Report

No	Inspection Item	Status	Remarks
1	Check for visible damage to body, mast or attachments	OK / PASS	
2	Inspect undercarriage for oil or fluid leaks	OK / PASS	
3	Check hydraulic hoses for cracks or leaks	OK / PASS	
4	Test horn and reverse alarm function	OK / PASS	
5	Ensure fire extinguisher is mounted and charged	OK / PASS	
6	Check tire condition and air pressure	OK / PASS	
7	Inspect forks for cracks, bends, or wear	OK / PASS	
8	Test brakes and parking brake operation	OK / PASS	
9	Verify seat belt is functional and latches securely	OK / PASS	
10	Inspect overhead guard for damage	OK / PASS	

Signature (Technician): _____

Barcode: |||||